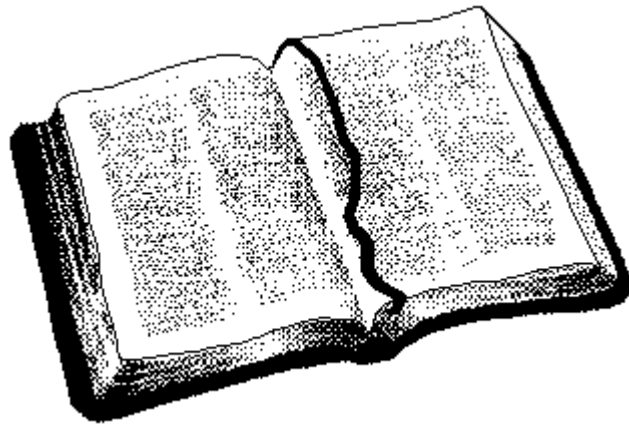


Birmingham Bible Institute Course Catalog



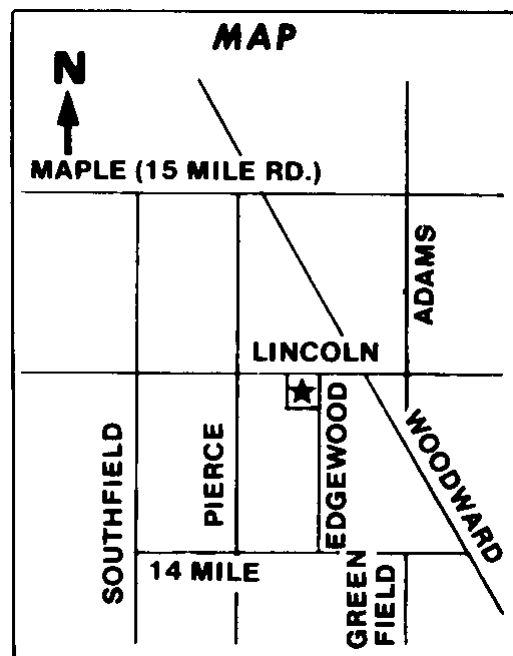
Evening Sessions in Bible Study
for Christian Workers and Concerned Laymen

Located at
Grace Baptist Church
280 East Lincoln
Birmingham, Michigan 48009-3673
(248) 646-2000

www.gbcministries.org

Birmingham Bible Institute

Leads in Teaching and Training
Laymen for Life



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Birmingham, Michigan 48009
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PURPOSE

We have sensed the need and desire of numbers of Christian workers and laymen for more extensive training in the Bible, practical Christian living, and Christian service. It is our goal to help meet this need for those whose schedule permits them to attend evening classes. Each semester, classes designed to further train and equip Christians in the realm of personal spiritual growth and service in their local churches will be offered.

The Institute encourages the participation and fellowship of like-minded pastors. These area pastors often serve as faculty members and chapel speakers.

Charles J. Whitfield, Director
Melissa S. Fenner, Registrar

LICENSE

Birmingham Bible Institute has been licensed by the State of Michigan and is authorized to enroll and teach students in Bible and in practical Christian growth and service in conformity with the provisions of the laws of the State of Michigan.

FACULTY

CHARLES J. WHITFIELD, B.R.E., M.R.E., D.D.

Midwestern Baptist College, B.R.E., M.R.E., D.D.; graduate work at Detroit Baptist Theological Seminary; Pastor, Grace Baptist Church, Birmingham, Michigan, since 1956; Registrar, Midwestern Baptist College, 7 years; Faculty Member, Midwestern Baptist College, 19 years; Founder and Director, Birmingham Bible Institute, since 1973.

GERALD BORITZKI, B.R.E., M.R.E.

Midwestern Baptist College, B.R.E., M.R.E.; additional graduate coursework in Educational Administration at University of Detroit; Pastor, Grace Baptist Church, Marrero, Louisiana, 8 years; Pastor, Calvary Baptist Church, Motta San Anastasia, Sicily, Italy, 8 years; Pastor, Silvercrest Baptist Church, Waterford, since 2006; Faculty Member, Birmingham Bible Institute, since 2008.

APRIL COOPER, A.A.

Rochester Institute of Technology/National Institute for the Deaf, A.A.S.; additional coursework at Oakland Community College and Clarkston Community Schools Adult Education; experience as a sign language instructor; Faculty Member, Birmingham Bible Institute, since 1993.

GAIL E. CREWDSON

Birmingham Bible Institute, A.S.L. courses; Mott Community College, Interpreter Training Program; Educational and Community Free-Lance Interpreting; Church Interpreter, Grace Baptist Church, Birmingham; Faculty Member, Birmingham Bible Institute, since 1999.

GLEN CURRIE, B.A., M.Div.

Bob Jones University, B.A.; Detroit Baptist Theological Seminary, M.Div.; Assistant Pastor, Inter-City Baptist Church, Allen Park, 11 years; Instructor in Bible, Inter-City Baptist High School, 3 years; Instructor in Bible, Inter-City Bible Institute, 4 years; Pastor, Maranatha Baptist Church, Clarkston, since 1987; Faculty Member, Birmingham Bible Institute, since 1992.

GARY R. FLATT, A.A.S., B.A.S., M.A.

Macomb Community College, A.A.S.; Siena Heights College, B.A.S.; Central Michigan University, M.A.; Substitute Teacher, Macomb Christian Schools, Warren, and Calvary Christian School, Roseville, 1 year; Electronics Technology Teacher, Anchor Bay High School, since 1997; Teacher of adult Bible classes, Ryan Road Baptist Church, Warren, 11 years, and Bethel Baptist Church, St. Clair Shores; Faculty Member, Birmingham Bible Institute, since 1994.

GREGORY HALL, B.S., M.B.A., C.P.A.

Wayne State University, B.S.; University of Detroit, M.B.A.; C.P.A., State of Michigan, 1976; Touche Ross & Co., 1971–1981; Senior Vice President, Finance, NBD Bank / Bank

One, 1981–1999; currently Director and Treasurer for the Care Net Pregnancy Information Center of Berkley; Faculty Member, Birmingham Bible Institute, 1992–1995 and since September, 2005.

CRAIG C. HURLEY, B.A., M.Div.

Bob Jones University, B.A., M.Div.; Pastor to the Deaf, Grace Baptist Church, Los Angeles, CA, 3 years; Instructor in Bible and Science, Victory Christian School, Sacramento, CA, 2 years; Associate Pastor, Bible Baptist Church, Durham, NC, 8 years; Assistant Pastor, Grace Baptist Church, Birmingham, MI, and Faculty Member, Birmingham Bible Institute, since January, 2001.

JOHN E. MARINE, B.R.E., M.R.E., M.A., D.D.

Midwestern Baptist College, B.R.E., M.R.E., & D.D.; University of Detroit, M.A.; Instructor, Midwestern Baptist College, 16 years; Pastor, North Auburn Hills Baptist Church, since 1969; Faculty Member, Birmingham Bible Institute, since 1996.

SHAWNA STEINER, A.B., M.Ed., Ph.D.

Oberlin College, A.B.; Wayne State University, M.Ed. and Ph.D.; graduate work, Detroit Baptist Theological Seminary; Social Studies Teacher, Fraser Public Schools, over 15 years; Research and Statistics Consultant, 14 years; Computer Specialist, 3 years; Professional Technician, Wayne State University Photography Department, since 2001; Office Assistant, Grace Baptist Church, Birmingham, since 2003; Faculty Member and former Registrar, Birmingham Bible Institute, since 1988.

DAVID L. SWANSON, A.A.S., B.R.E.

Oakland Community College, A.A.S.; Midwestern Bible College, B.R.E.; Police Sergeant, Troy, MI, until 2003; Deputy, Oakland County Sheriff Department, Pontiac, MI; Instructor, Driver Intervention Program, Richmond, MI; Instructor, Academy Driving School, Troy, MI; Instructor, Traffic Improvement Association; Director of Adult Activities, Grace Baptist Church, Birmingham, since 2006; Faculty Member, Birmingham Bible Institute, since 2006.

RON WAGNER, B.A., M.Min., D. D.

Bob Jones University, B.A.; Northland Baptist Bible College, M.Min.; South India Baptist Bible College, D.D.; Youth Pastor, Westwood Baptist Church, Cincinnati, OH, 2 years; Assistant Pastor, Calvary Heights Baptist Temple, St. Louis, MO, 5 years; Senior Pastor, Macomb Baptist Church, since 1989; Faculty Member, Birmingham Bible Institute, since 2005.

Selection of instructors is based on their practical experience in the ministry, Christian education, and/or special training. Each instructor's qualifications are on file with the State of Michigan.

Occasionally, special courses are taught by highly qualified guest instructors.

GENERAL INFORMATION

ENTRANCE REQUIREMENTS

Any person who has a sincere desire to be trained in Christian growth and service and who exhibits a proper attitude toward the standards of conduct, purpose, and doctrinal position of the Institute may enroll. Birmingham Bible Institute is racially non-discriminatory. There is no formal application process, nor is there an application fee.

FINANCIAL POLICY

A nonrefundable registration fee must be paid at the time of enrollment each semester. This fee is \$25.00 for early registration (by mail or in person) by the established deadline for the semester, or \$30.00 thereafter. The tuition total for a semester is based upon the total class hours for the class(es) in which the student is enrolled: \$90.00 for one class hour, \$130 for two class hours, \$160 for three class hours, or \$180 for four class hours. A \$10.00 **per class hour** deposit should be paid at the time of enrollment along with the registration fee. The balance of the tuition may be paid in total or on a weekly or monthly basis, with payment in full expected by the eleventh week of the semester. Payments should remain current with the courses taken.

Textbooks and/or class notes are required for most courses. The cost of these materials is not included in tuition.

By state law, all tuition and fees paid by the applicant shall be refunded if the applicant is rejected by the school before enrollment. An application fee of not more than \$25.00 may be retained by the school if the application is denied. All tuition and fees paid by the applicant shall be refunded if requested within three business days after signing a contract with the school. All refunds shall be returned within 30 days.

A student may cancel his/her enrollment by written resignation or contact with the Institute office (248-646-2000). The registration fee is not refundable after three business days following enrollment. Tuition will be refunded in full prior to the start of the semester or prorated on the basis of sessions occurring prior to the student's notice of resignation.

A charge of \$15.00 will be assessed for each check returned for non-sufficient funds.

CALENDAR

Birmingham Bible Institute will be closed on all official state and federal holidays.

ATTENDANCE

Students are expected to attend all classes in which they are enrolled with punctuality and regularity. *The grade of a student missing more than two sessions per 12-week semester or one session per 6-week semester may be significantly affected.* Excused absences for legitimate reasons (such as serious illness, a death in the family, etc.) may be made up by special arrangement with the faculty.

APPEARANCE

Students are encouraged to be appropriately dressed in class sessions. Attention should be given to grooming and dress befitting a Christian educational institution.

CHAPEL

All students are encouraged to participate in the chapel sessions. Chapel attendance is expected of those who have a second- or third-hour class. We strive each week to bring the finest speakers available in the area to the chapel pulpit. Some of the most valuable lessons will be learned and most memorable moments experienced as faculty members and other men of God minister to the student body. Periodically, concerts and special programs are presented.

VISITORS

Visitors are welcome to observe the Institute during class sessions. Prior contact should be made with the Institute office (248-646-2000). Students are expected to obtain permission from faculty members for visiting friends before bringing them to classes.

LIBRARY

The library is open during Institute hours and from 9:00 a.m. to 4:00 p.m. Monday through Friday. Several thousand volumes are catalogued, and more are added regularly. The selection includes many helpful supplemental materials for all the courses taught at the Institute to enable outside reading assignments and other projects to be easily completed. A number of the finest reference books are also available.

BOOKSTORE

A fine Christian bookstore is located on the premises. All textbooks are available there, as are other supplies such as notebooks, pens, and paper. Books and other supplies may not be charged. The best-known commentaries, reference materials, Bibles, devotional books, and Christian literature can be purchased. Gifts, cards, and tracts are also available.

STUDENT CENTER

A concession area is open from 5:00 to 8:00 p.m. for those who come early or have time between classes. Refreshments, including coffee, tea, soft drinks, juice, sandwiches, cookies, candy, and other snacks, are sold. Comfortable seating for fellowship, eating, and study is provided in the study hall next to the library/bookstore. These areas are closed during chapel.

PLACEMENT ASSISTANCE

Birmingham Bible Institute does not provide placement assistance for its students.

ACADEMIC INFORMATION

COURSES OF INSTRUCTION

Up to three or four courses may be taken per semester. Except where specifically noted in the course listings, each course counts as one class hour (12 clock hours of instruction).

Students should make schedule changes or transfers on or before the third class session of a 12-week semester or the second class session of a 6-week semester to avoid falling too far behind academically. Students who desire to drop one or more classes should notify the registrar, and their tuition will be prorated.

Students who satisfactorily complete one or more courses will receive a certificate of completion. A permanent transcript of courses and grades is maintained for each student.

GRADING SYSTEM

The 4.0 grade point system will be used according to the following standards:

A	Excellent	4.00 points	93-100 %
A-		3.67 points	90-92 %
B+		3.33 points	87-89 %
B	Good	3.00 points	83-86 %
B-		2.67 points	82-80 %
C+		2.33 points	77-79 %
C	Satisfactory	2.00 points	73-76 %
C-		1.67 points	70-72 %
D+		1.33 points	67-69 %
D	Unsatisfactory	1.00 point	63-66 %
D-		0.67 points	60-62 %
F	Failing	0.00 points	Below 60 %

Special courses and seminars may also be graded as “Passing” or “Not Passing.” A grade of “Incomplete” (I) or “Withdrawn” (W) will be entered for students who do not complete coursework or who owe a balance on their tuition. “Incomplete” grades will be changed to “Withdrawn” if the missing work has not been completed by the end of the following semester.

REPORT CARDS / CERTIFICATES / DIPLOMAS

A report card will be sent to each student following the end of the semester in which he/she has taken courses. The card will not be sent to students who have unpaid tuition.

A Certificate of Completion will be awarded to each student for the course(s) he/she has completed with a passing grade. Courses in which the student has earned a grade of F, I, W, Z (Audit), or Y (Enrolled) will not appear on the certificate.

A Diploma in Bible will be awarded to a student who completes the required course of study. Eighteen semester courses (216 clock hours) are required.¹ Tuition costs range from \$960.00 to \$1620.00.²

An Advanced Bible Diploma in Old Testament will be awarded to a student who completes the Diploma in Bible and six additional courses elected from among alternatives specified in the catalog (72 additional clock hours). Tuition costs range from \$150.00 to \$540.00.²

An Advanced Bible Diploma in New Testament will be awarded to a student who completes the Diploma in Bible and six additional courses elected from among alternatives specified in the catalog (72 additional clock hours). Tuition costs range from \$150.00 to \$540.00.²

A Christian Worker's Diploma will be awarded to a student who completes the Diploma in Bible and six additional required courses³ (72 additional clock hours). Tuition costs range from \$150.00 to \$540.00.²

A Christian Living Diploma will be awarded to a student who completes the Diploma in Bible and six additional courses elected from among alternatives specified in the catalog (72 additional clock hours). Tuition costs range from \$150.00 to \$540.00.²

A Sign Language Certificate will be awarded by the Deaf Division to a student who completes the six courses required (144 clock hours) or their equivalents. Tuition costs range from \$450.00 to \$810.²

A Certificate in Biblical Greek or Biblical Hebrew will be awarded to a student who completes twelve or more course credits (144 clock hours) in that language or their equivalents. Tuition costs range from \$300.00 to \$780.00.²

NOTICE OF DIPLOMA/CERTIFICATE COMPLETION

The student who plans to complete a diploma or certificate program must notify the registrar *in writing* no later than the eighth week of a 12-week semester or the fourth week of a 6-week semester. This will enable the Registrar to verify the student's eligibility to complete the program in a timely manner and to prepare the diploma or certificate for the final night of classes.

TRANSFER OF CREDIT

Acceptable credit for previous training or education can, upon furnishing of a valid transcript, be substituted for any of the requirements for the Diploma in Bible. A minimum of 8 semester hours of resident training is required to be eligible for a diploma from Birmingham Bible Institute.

¹ Students embarking on this diploma program before Fall 2009 are not required to take Bible Study Methods.

² See page 11 for an explanation of the tuition costs. Costs are lowest if the student takes 3 credit hours per semester.

³ Students embarking on this diploma program between Fall 1998 and Spring 2009 must also take Bible Study Methods.

ELECTIVE COURSES

In addition to the courses required for the Diploma and Certificate programs, several elective courses are offered every semester. A number of these are listed and described in this catalog. A complete schedule of course offerings for a given semester is printed and made available prior to the start of that semester.

AUDITING COURSES

Students who wish to benefit from classes without taking them for credit may register for such classes on an “audit” basis. Although tuition cost is the same, the auditing student is not required to take examinations or complete course assignments.

CYCLE OF CLASSES FOR THE BIBLE AND CHRISTIAN WORKER'S DIPLOMAS

The Bible Diploma can be completed in three years if the student takes the three required classes each semester. One of the six required classes for the Christian Worker’s Diploma is offered each semester over a three-year period. Every possible effort is made to offer the required classes according to the three-year cycles. If we are unable to offer a required class at a scheduled time, a substitute may be offered.

Cycle of Classes for Bible Diploma

Year 1		Year 2		Year 3	
Fall	Winter	Fall	Winter	Fall	Winter
Major Prophets OTS 1 John's Writings	Minor Prophets OTS 2 General Epistles	Pentateuch NTS 1 Paul's Longer Epistles	Historical Books NTS 2 Paul's Shorter Epistles	Life of Christ Hebrews Revelation	Bible Study Methods Poetical Books Acts

Cycle of Classes for Christian Worker's Diploma

Song Leading	Public Speaking	Bible Doctrines 1	Bible Doctrines 2	Personal Evangelism	Christian Ethics
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Bible Diploma

Required Courses

OT 101 & 102 OLD TESTAMENT SURVEY I & 2¹

These courses provide a foundational survey of the Old Testament. The purpose, distinctives, character, and broad outline of each book are presented to give a general grasp of the entire Old Testament.

OT 110 PENTATEUCH

The first five books of the Bible—dealing with Creation, the Fall, the Flood, and Jewish law and history through the Mosaic period—are explored. Practical applications of doctrinal and devotional truth are made for the student.

OT 120 HISTORICAL BOOKS

The history of the Hebrew nation, as recorded in the books of Joshua through Esther, is studied. Practical applications are developed from the lives of God's Chosen People.

OT 130 POETICAL BOOKS

The books of poetry—Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon—are examined for the doctrinal and practical teaching they contain.

OT 140 MAJOR PROPHETS

The books Isaiah through Daniel are surveyed. The special messages of each of the five books and their contemporary and future implications are studied, stressing Messianic passages.

OT 150 MINOR PROPHETS

The books of Hosea through Malachi are surveyed. Each book is explored from both historical and prophetic perspectives.

NT 101 & 102 NEW TESTAMENT SURVEY I & 2²

These courses provide a foundational survey of the New Testament. The author, background, purpose, and general outline of each book are presented to give an overview.

NT 110 LIFE OF CHRIST

The events in the life of Christ, as recorded in one or more of the synoptic Gospels, are studied. His birth, ministry, passion, resurrection, and ascension are all explored.

¹ Only one semester is required for students embarking on the Bible Diploma program prior to Fall 2000.

² Only one semester is required for students embarking on the Bible Diploma program prior to Fall 2000. This requirement can also be met by taking NT 100 New Testament Survey (one semester) and a New Testament elective. The elective cannot also be applied to the Advanced Bible Diploma in New Testament.

NT 120 ACTS

This course focuses on the origin and development of the New Testament Church. Both devotional and historical analyses of the book are provided.

NT 130 PAUL'S LONGER EPISTLES

The books of Romans and I & II Corinthians are explored. Both doctrinal themes and practical applications to Christian living are discussed.

NT 140 PAUL'S SHORTER EPISTLES

The ten shorter epistles of Paul, Galatians through Philemon, are examined. Both doctrinal themes and practical applications to Christian living are discussed.

NT 180 HEBREWS¹

The epistle to the Hebrews is examined. Emphasis is placed on doctrinal truths and practical applications derived from this epistle.

NT 150 GENERAL EPISTLES

This course surveys the letters written by James, Peter, and Jude. Attention is given to their historical setting, thematic development, and practical applications.

NT 160 JOHN'S WRITINGS

The Gospel and three epistles of John are studied. The discourses and miracles of Christ are expounded, and practical applications of the epistles to Christian living are explained.

NT 170 REVELATION

(alternate to BT 100, BT 101, or BT 102)

This course provides a chapter-by-chapter exposition of the book of Revelation, including an outline of prophetic events.

BT 100 or 101 or 102 BIBLE PROPHECY OVERVIEW or BIBLE PROPHECY 1 or 2 (alternate to REVELATION)

All major events from the coming of Christ to the Great White Throne Judgment are surveyed, including the Rapture, Tribulation, Millennium, resurrections, and judgments.

BT 110 BIBLE STUDY METHODS²

Practical methods of Bible study are introduced, and principles of Bible interpretation are stressed. A foundation concerning God's appraisal of His eternal Word is laid. Students develop skills in independent Bible study.

¹ Not required for students embarking upon the Bible Diploma program before Fall 1998.

² Originally BE 050. Not required for students embarking on the Bible or Christian Worker's Diploma before Fall 1998. Not required for Bible Diploma students embarking on their diploma program before Fall 2009. Required for the Christian Worker's Diploma as CW 260 for students starting any diploma program between Fall 1998 and Spring 2009.

Advanced Bible Diploma in Old Testament

Completion of the Bible Diploma and Any Six¹ of These Courses

OT 001-042 OLD TESTAMENT BOOK STUDIES

A book (or pair of books) of the Old Testament is made the focus of an in-depth study. Background, meaning, and practical applications are explored. Past offerings include:

- OT 001 GENESIS
- OT 002 EXODUS
- OT 007 JOSHUA
- OT 019 PSALMS
- OT 020 PROVERBS
- OT 026 EZEKIEL
- OT 027 DANIEL
- OT 032 JONAH
- OT 040 JOSHUA & JUDGES
- OT 041 EZRA & NEHEMIAH
- OT 042 RUTH & ESTHER

BE 011 ARCHAEOLOGY OF THE OLD TESTAMENT

Notable and illuminating discoveries in Bible lands, especially those made from 1800 to present, and their implication for Old Testament persons and events are discussed.

BE 021-029 BIBLE CHARACTER STUDIES

A Bible character is made the focus of an in-depth study. The historical context and life experiences of the character are explored, and practical applications to Christian living are developed. Past offerings include:

- BE 022 THE LIFE OF ABRAHAM
- BE 023 THE LIFE OF DAVID
- BE 024 THE LIVES OF ELIJAH & ELISHA
- BE 025 THE LIFE OF JOSEPH
- BE 026 THE LIFE OF MOSES
- BE 027 THE PATRIARCHS

BE 030 BIBLE GEOGRAPHY²

Bible lands in the Old and New Testaments are studied. Emphasis is placed on Palestine's plains, valleys, rivers, mountains, and cities. *Alternates* to BE 030 include:

- BE 031 LET US BRING THE HOLY LAND TO YOU
- BE 032 HOLY LAND TOUR

¹ At least one course counting toward this diploma must be taken Fall 2009 or later.

² This course may be applied toward either the Advanced Bible Diploma in Old Testament or the Advanced Bible Diploma in New Testament, but not both.

Advanced Bible Diploma in New Testament

Completion of the Bible Diploma and Any Six¹ of These Courses

NT 001-032 NEW TESTAMENT BOOK STUDIES

A book, portion of a book, or small combination of books of the New Testament not treated separately in required courses is made the focus of an in-depth study. Background, meaning, and practical applications are explored. Past offerings include:

- NT 001 GOSPEL OF MATTHEW
- NT 003 GOSPEL OF LUKE
- NT 004 GOSPEL OF JOHN
- NT 006 ROMANS
- NT 007 1 CORINTHIANS
- NT 008 2 CORINTHIANS
- NT 009 GALATIANS
- NT 010 EPHESIANS
- NT 011 PHILIPPIANS
- NT 013 1 & 2 THESSALONIANS
- NT 020 JAMES
- NT 021 1 PETER
- NT 030 PASTORAL EPISTLES
- NT 031 SERMON ON THE MOUNT
- NT 032 2 PETER & JUDE

BE 012 ARCHEOLOGY OF THE NEW TESTAMENT

Notable and illuminating discoveries in Bible lands, especially those made from 1800 to present, and their implication for New Testament persons and events are discussed.

BE 021-029 BIBLE CHARACTER STUDIES

A Bible character is made the focus of an in-depth study. The historical context and life experiences of the character are explored, and practical applications to Christian living are developed. Past offerings include:

- BE 021 THE LIFE OF PAUL

BE 030 BIBLE GEOGRAPHY²

Bible lands in the Old and New Testaments are studied. Emphasis is placed on Palestine's plains, valleys, rivers, mountains, and cities. *Alternates* to BE 030 include:

- BE 031 LET US BRING THE HOLY LAND TO YOU
- BE 032 HOLY LAND TOUR

¹ At least one course counting toward this diploma must be taken Fall 2009 or later.

² This course may be applied toward either the Advanced Bible Diploma in Old Testament or the Advanced Bible Diploma in New Testament, but not both.

BE 070 PARABLES OF JESUS¹

(alternate to BE 071 MIRACLES & PARABLES)

This course focuses on the messages and meanings of several of Jesus' parables. Principles for analysis and understanding of the parables are presented and discussed.

BE 071 MIRACLES & PARABLES¹

(alternate to BE 070 PARABLES OF JESUS)

This course focuses on the messages and meanings of several of Jesus' miracles and parables. Principles for analysis and understanding of the miracles and parables are presented and discussed.

¹ Either this course or its alternate may be applied toward the Advanced Bible Diploma in New Testament.

Christian Worker's Diploma

Completion of the Bible Diploma and All Six of These Courses

CW 211 & 212 BIBLE DOCTRINES 1 & 2

Basic tenets of conservative fundamental Christianity—God, Christ, the Holy Spirit, the Bible, angels, Satan, man, sin, salvation, the Church, and last things—are discussed.

CW 220 PERSONAL EVANGELISM

This course is concerned with person-to-person evangelism. Techniques for effective soul-winning are analyzed and demonstrated.

CW 230 PUBLIC SPEAKING

The basic principles of public speaking are discussed and practiced. Emphasis is placed upon proper grammar and the building of confidence before the public.

CW 240 SONG LEADING

This course is designed to prepare the student to direct congregational music. Proper selection of hymns and Gospel songs for varied musical programs is discussed.

CW 251 THE CHRISTIAN WOMAN¹ (*required for women only*)

The proper roles of women in Christian work, the church, the home, and the world are studied in a practical way. Consideration is also given to relationships, etiquette, decorum, dress, hospitality, and similar matters.

CW 252 CHRISTIAN ETHICS (*required for men only*)

Biblical principles underlying Christian conduct, morality, and spirituality are studied.

Additional Required Course, Fall 1998-Spring 2009

CW 260 BIBLE STUDY METHODS²

Practical methods of Bible study are introduced, and principles of Bible interpretation are stressed. A foundation concerning God's appraisal of His eternal Word is laid. Students develop skills in independent Bible study.

Electives

CW 010 THEOLOGY: UNDERSTANDING SALVATION

The doctrine of soteriology is discussed in depth.

¹ If this class is not offered, CW 252 Christian Ethics may be substituted.

² Originally BE 050. Not required for students embarking on the Christian Worker's Diploma before Fall 1998 or after Spring 2009. The course became a Bible Diploma requirement as BT 110 in Fall 2009.

CW 011 & 012 SYSTEMATIC THEOLOGY 1 & 2

Theological topics are addressed one by one. An attempt is made to summarize all the biblical teaching on each particular subject. The goal is to present the major doctrines of the Christian faith in an organized and ordered overview that remains faithful to the Bible.

CW 013 DOCTRINE OF THE HOLY SPIRIT

The doctrine of pneumatology is discussed in depth.

CW 014 BIBLICAL FOUNDATIONS OF FORGIVENESS

Biblical principles underlying forgiveness are examined in depth.

CW 015 THEOLOGY: CHRIST & SALVATION

The doctrines of Christology and soteriology are discussed in depth.

CW 016 THEOLOGY: THE DOCTRINE OF GOD

The doctrine of theology is discussed in depth.

CW 017 CHRISTOLOGY: THE DOCTRINE OF CHRIST

The doctrine of Christology is discussed in depth.

CW 018 KNOWING GOD: A STUDY OF DIVINE ATTRIBUTES

The attributes of God are identified and examined in depth.

CW 019 DEVELOPING A THEOLOGY OF SUFFERING

Bible passages related to suffering are explored in depth. Students develop a theology of suffering based on this exploration.

Christian Living Diploma

Completion of the Bible Diploma and Six¹ of the Courses in These Categories

Bible Enrichment (One Course Required)

BE 001 HOW WE GOT OUR BIBLE

The transmission of the text of the Old and New Testaments from the original manuscripts to our English translations is traced.

BE 041 CREATION SCIENCE I & BE 042 CREATION SCIENCE 2

The “creation versus evolution” controversy is reviewed from a Biblical standpoint. Students may take either course or both.

BE 043 UNIVERSE BY DESIGN: ASTRONOMY & CREATION

God’s design of the universe is examined as it relates to astronomy. This exploration takes place from a Biblical standpoint.

BE 080 PERSON AND WORK OF THE HOLY SPIRIT²

(alternate to BE 082 THE HOLY SPIRIT & HIS GIFTS)

The Holy Spirit’s ministries in the believer’s life and in the Church are examined from biblical and practical standpoints.

BE 081 STUDY OF ANGELS OF THE BIBLE

A survey of angels appearing in the Old and New Testaments is conducted, and the significance of the angels mentioned is discussed.

BE 082 THE HOLY SPIRIT & HIS GIFTS²

(alternate to BE 080 PERSON AND WORK OF THE HOLY SPIRIT)

The Holy Spirit’s ministries in the believer’s life and in the Church and His gifts to individual believers and the Church are examined from biblical and practical standpoints.

BE 090 HISTORY OF THE JEWISH PEOPLE

The history of the Jewish people will be traced from the call of Abraham to modern-day Israel. Contributions of major Jewish leaders of the past and present will be discussed.

BE 091 ALL THE PRAYERS OF THE BIBLE

Prayers recorded in the Old and New Testaments are examined, and their practical applications to the believer’s life are discussed.

¹ At least one course counting toward this diploma must be taken Fall 2009 or later. At least one course must be taken in each of the following categories: Bible Enrichment, Church History, Christian Living, and Christian Work.

² Either this course or its alternate may be applied toward the Christian Living Diploma.

BE 092 TRUTHS FROM THE TABERNACLE

The history of the Jewish people will be traced from the call of Abraham to modern-day Israel. Contributions of major Jewish leaders of the past and present will be discussed.

Church History (One Course Required)

CH 001 AMERICA'S CHRISTIAN HERITAGE

The Christian foundations of the United States and its fundamental documents are examined. Biblical principles underlying this nation, and their implications for today's society, are identified and discussed.

CH 011 CHURCH HISTORY 1: THE ANCIENT CHURCH

The history of the Church of Jesus Christ from the Apostolic Age to the first Pope is examined. The experiences and influence of great personalities and events are stressed.

CH 012 CHURCH HISTORY 2: THE MEDIEVAL CHURCH

The history of the Church of Jesus Christ in the Middle Ages is examined. The experiences and influence of great personalities and events are stressed.

CH 013 CHURCH HISTORY 3: THE MODERN CHURCH

The history of the Church of Jesus Christ from the Reformation to the present is examined. The experiences and influence of great personalities and events are stressed.

CH 014 BAPTIST HISTORY

The history of the Baptist church in the United States is examined. The experiences and influence of great personalities and events are stressed.

CH 021-029 BIOGRAPHIES OF GREAT CHRISTIANS

The life and writings of a noted Christian, from the post-apostolic age to the present, are made the focus of an in-depth study. Students may take one or more of these courses.

Christian Living (One Course Required)

CL 010 SCRIPTURE MEMORY

This course focuses on reasons for, methods of, and rewards resulting from memorizing Scripture. Emphasis is placed on applying what is learned by selecting verses to memorize and embarking on a systematic program for "hiding His Word in your heart."

CL 020 PRACTICAL CHRISTIAN LIVING

Emphasis is placed on application of a number of important Scriptural principles to the daily lives and activities of Christians.

CL 021 ALCOHOL: GUILTY OR INNOCENT?

Emphasis is placed on application of a number of important Scriptural principles to the issue of alcohol use by Christians.

CL 022 SINGLES

Emphasis is placed on application of a number of important Scriptural principles to the daily lives and activities of single Christians.

CL 023 MANAGING YOUR MIND

Emphasis is placed on application of a number of important Scriptural principles to the thought life and emotions of Christians.

CL 024 GAINING VICTORY OVER ANXIETY

Scriptural principles related to anxiety are identified and discussed. Practical applications of these principles to the lives of the Christian are explored.

CL 025 & 026 DISCIPLESHIP 1 & 2: CHRISTIAN GROWTH BASICS

These courses explore the role of the Christian as a disciple of Christ. The application of Scriptural principles in the believer's life will result in Christian growth. Students may take one or both of these courses.

CL 027 APPLYING THE FRUIT OF THE SPIRIT TO LIFE

The fruit of the Spirit identified by Scripture will be examined and discussed. Practical ways to apply the fruit of the Spirit to the believer's life will be explored.

CL 028 & 029 UNDERSTANDING THE TIMES 1 & 2

Today's competing worldviews will be identified and explored. Students will examine their own assumptions, attitudes, and actions to determine whether these are consistent with a Christian worldview. Students may take one or both of these courses.

CL 030 COMMUNICATING WITH CLARITY & CONFIDENCE

Basic skills in oral and written communication are discussed and practiced. Principles of effective organization and style considerations are also covered. Good communication skills are an asset for Christians as they serve in a local church.

CL 040 PERSONAL COMPUTING

Fundamentals of PC hardware and software are presented in this introductory seminar. Emphasis is placed on using the computer for keeping records, developing mailing lists, and word processing, skills that might be useful in a local church setting.

CL 050 MARRIAGE & FAMILY LIVING

Scriptural principles underlying the Christian home and their practical applications are studied. The Biblical roles of husband and wife, the discipline and training of children, and money management are discussed. *Alternates* to CL 050 include:

CL 051 BUILDING A CHRISTIAN HOME

CL 052 THE PLAN OF GOD FOR THE FAMILY

CL 053 CHRISTIAN PARENTING

CL 054 MAPS FOR MOMS

CL 055 HOPE FOR THE FAMILY

CL 060 GETTING ORGANIZED FOR LIFE (TIME MANAGEMENT)

Principles of effective time management are presented and discussed. Students analyze their own use of time and plan ways in which their lives and activities can be made more efficient.

CL 063 BIBLICAL ANSWERS TO TODAY'S ISSUES

Several of today's important ethical issues are examined. Scriptural principles related to these issues are identified and discussed.

CL 064 THE CHRISTIAN'S FINANCES

This is a course in managing personal finances from a Biblical perspective. Topics include goal setting, record keeping, budgeting, and debt management. Basic principles involved in saving and investing are addressed, as well as methods of protecting loved ones through insurance and estate planning.

CL 070 STUDY OF SATAN, FALSE RELIGIONS & CULTS

This study provides a general background in Satan worship and the modern cults. Emphasis is placed on the founders, writings, development, characteristics, and false teachings of each. *Alternates* to CL 070 include:

CL 071 STUDY OF SATAN

CL 072 CONTEMPORARY CULTS

CL 073 COMPARATIVE RELIGIONS & CULTS

CL 074 CHRISTIANITY, CULTS, AND RELIGIONS

CL 080 DISCOVERING YOUR SPIRITUAL GIFTS

The gifts of the Holy Spirit to believers are carefully examined. The purpose and use of spiritual gifts are stressed.

CL 081 DEVELOPING SPIRITUAL DISCIPLINES

Students explore the Bible as an instruction manual for Christian living.

CL 082 BUILDING A PHILOSOPHY OF LIFE

Scriptural principles for building a Christian philosophy of life are examined and discussed.

CL 090 PRINCIPLES OF PRAYER

The role and significance of prayer in the Christian life are discussed. Bible prayers are examined as models for Christian intercession.

Christian Work (One Course Required)

CW 021 CHRISTIAN EVIDENCES (APOLOGETICS)

Students will learn tools and techniques that will enable them to systematically defend their faith. Arguments supporting the divine origin and authority of Christianity and its major doctrines are discussed.

CW 022 DISCIPLING THE NEW BELIEVER

This class is designed to meet the needs of new converts, promoting their Christian growth and spiritual development.

CW 023 WORLD MISSIONS TODAY

The many areas of Christian missionary activity are explored through media such as slides, filmstrips, and films. Present-day missionaries are spotlighted. Group participation is required.

CW 024 CHILD EVANGELISM

Methods and materials that can be used to encourage the salvation and spiritual development of young people are emphasized.

CW 025 HOW TO TEACH A NEW CONVERTS' CLASS

This class is designed to meet the needs of those who wish to establish a class for new converts in their own church. Methods and materials that can be used to encourage the Christian growth and spiritual development of new believers are emphasized.

CW 031 HOW TO PREPARE SERMONS & GOSPEL ADDRESSES

This course provides an introduction to homiletics—the science and art of preaching. It is designed primarily for Christian laymen who wish to develop skills in preparing and presenting sermons and Gospel addresses.

CW 032 HOW TO PREPARE GOSPEL LESSONS & DEVOTIONS

Emphasis is placed on preparing Bible lessons and messages that women present. Techniques for identifying and organizing material are discussed and practiced.

CW 040 PHILOSOPHY OF CHRISTIAN MUSIC

Students develop a philosophy of Christian music through an examination of Scripture related to music and worship.

CW 050-052 BIBLE STUDY THROUGH COMPUTER 1, 2 & 3

Students learn to install and use a Bible program for PC. Each course builds upon the previous one as additional features of the program are presented and used.

CW 061 CHURCH OFFICE PROCEDURES

The student is trained for a church office secretarial position. Topics such as personality development, proper dress, business etiquette, proper use of the telephone, and methods for systematizing work are discussed.

CW 062 ESTABLISHING THE CHURCH LIBRARY & MEDIA CENTER

This course explores the acquisition of books, library supplies, and media materials; classification of books; and promotion of the local church library and media center. Video resources will also be discussed.

CW 063 LEADERSHIP TRAINING

Motivation, principles, characteristics, and attributes of leaders are studied. Qualities of successful people and causes of success, as well as characteristics and causes of failure, are carefully analyzed. Scriptural principles and promises are applied.

CW 064 LOCAL CHURCH & SUNDAY SCHOOL ADMINISTRATION

(alternate to ED 030 SUNDAY SCHOOL ADMINISTRATION)

Motivation, principles, characteristics, and attributes of leaders are studied. Qualities of successful people and causes of success, as well as characteristics and causes of failure, are carefully analyzed. Scriptural principles and promises are applied.

CW 070 COUNSELING 1: PRINCIPLES OF COUNSELING

Principles of Christian counseling are introduced and discussed. Applications of the basic principles are made.

CW 071-079 COUNSELING TOPICS

Periodically, a special topic or issue related to Christian counseling is made the focus of in-depth analysis. Past courses include:

CW 071 COUNSELING 2: MARRIAGE PRINCIPLES

CW 072 COUNSELING 3: EFFECTIVE PARENTING

CW 073 COUNSELING 4: PREMARITAL COUNSELING

Christian Education

ED 010-019 CHILDREN'S WORK

These courses provide an introduction to working with young people in the local church. Courses may focus on training children only or both children and teens in the local church. Past offerings include:

ED 010 CHRISTIAN EDUCATION FOR CHILDREN

ED 011 CHILDREN'S WORK 2
ED 012 REACHING & TEACHING TEENS
ED 013 CHILDREN'S MINISTRY 101
ED 014 TEACHING TRUTH TO CHILDREN & TEENS
ED 015 TOOLS FOR CHILDREN'S MINISTRY

ED 020 TEACHING TECHNIQUES & PRINCIPLES

This course is designed for Christian workers. It emphasizes development of goals, methods of teaching, lesson presentation, pupil involvement, and problem solving.

Alternates to ED 020 include:

ED 021 TEACHER ENRICHMENT SEMINAR
ED 023 LEARNING TO TEACH CORRECTLY & CREATIVELY

ED 022 TEACHING THE SCRIPTURES: EXPOSITION

This course is designed for Christian workers. It emphasizes methods of teaching and lesson presentation for those who teach the Bible.

ED 030 SUNDAY SCHOOL ADMINISTRATION

(*alternate to* CW 064 LOCAL CHURCH & SUNDAY SCHOOL ADMINISTRATION)

Principles and practices for the organization and administration of a Sunday School program within the local church are discussed.

ED 040-049 YOUTH WORK

These courses provide an introduction to working with teens in the local church. Methods for developing a youth ministry are discussed. Past offerings include:

ED 041 DEVELOPING A YOUTH MINISTRY
ED 042 GIVING TEENS A SENSE OF MISSION

ED 050 THINK BIBLICALLY: A MUST IN AMERICAN EDUCATION

This course is designed for teachers. It emphasizes the importance of thinking biblically as one designs and teaches courses in the Christian school.

Music

MU 001 & 002 GROUP MUSIC LESSONS 1 & 2

The workshop format of this class is designed to enable each student in the group, whatever his/her skill level and experience, to progress in his/her understanding of and ability to perform on the instrument of his/her choice.

MU 010 MUSIC APPRECIATION

Basic principles of music are examined and explained. Discussions are supplemented with listening examples and exercises that focus on each principle. Both superior classical compositions and sacred music are analyzed.

MU 020 BEGINNING BAND & ORCHESTRA

Methods for developing a church band or orchestra are discussed. Students use their own instruments in class and need not have previous training in instrumental music.

MU 030 MUSIC FUNDAMENTALS

This course is designed for students who have little or no prior musical training. The basic elements of music are identified and described. Students practice rudimentary musical skills.

MU 031 MUSIC THEORY 1

Students with varying levels of musical knowledge and ability begin at a level that is comfortable for them. Music fundamentals, including note-reading, keys, scales, and rhythmic and simple melodic dictation, are presented, as are listening techniques intended to further the appreciation of good music.

MU 032 MUSIC THEORY 2

Prerequisite: **MUSIC THEORY 1**

The student may elect to take a second semester of music theory for credit.

MU 340 CHOIR DIRECTING

Prerequisite: **SONG LEADING**

Students will develop more advanced skills in leading vocal music. Experience in vocal or instrumental music and knowledge of the music fundamentals is required. Use of the baton, vocal techniques, and problems of the local church music director are studied.

Women's Studies

WS 001 PRACTICAL CHRISTIANITY FOR WOMEN

(alternate to WS 002 PATTERNS FOR THE CHRISTIAN WOMAN)

Emphasis is placed on application of a number of important Scriptural principles to the daily lives and activities of Christian women.

WS 002 PATTERNS FOR THE CHRISTIAN WOMAN

(alternate to WS 001 PRACTICAL CHRISTIANITY FOR WOMEN)

Emphasis is placed on application of a number of important Scriptural principles to the daily lives and activities of Christian women.

WS 003 BECOMING A TITUS 2 WOMAN

Chapter 2 in Titus is examined and discussed. Women in class explore methods by which the qualities described may be acquired and developed.

WS 004 WORK OF THE WOMAN IN THE LOCAL CHURCH

Students explore the various roles that the Christian woman can play in her local church.

WS 010 UNDERSTANDING YOUR EMOTIONS

(alternate to WS 011 & 012 WOMEN & THEIR EMOTIONS I & 2)

Students examine a variety of potentially negative emotions that are commonly experienced, and discuss ways to handle these emotions according to biblical principles.

WS 011 & 012 WOMEN & THEIR EMOTIONS I & 2

(alternate to WS 010 UNDERSTANDING YOUR EMOTIONS)

Students examine a variety of potentially negative emotions that are commonly experienced, and discuss ways to handle these emotions according to biblical principles.

WS 021 WOMEN OF THE OLD TESTAMENT

Students examine and discuss the actions and impact of several Old Testament women. Practical principles for Christian living are derived from their lives.

WS 022 WOMEN OF THE NEW TESTAMENT

Students examine and discuss the actions and impact of several New Testament women. Practical principles for Christian living are derived from their lives.

Sign Language Certificate

Required Courses¹

SL 110 BEGINNING BASIC SIGN LANGUAGE (2 course credits)

Students learn and practice the alphabet, finger-spelling, word signs, concept signs, facial expressions, and other elements of sign language for the deaf.

SL 120 CONTINUING BASIC SIGN LANGUAGE (2 course credits)

Students continue to learn and practice the alphabet, finger-spelling, word signs, concept signs, facial expressions, and other elements of sign language for the deaf.

SL 131 CONVERSATIONAL SIGN LANGUAGE 1 (2 course credits)

Prerequisite: **CONTINUING BASIC SIGN LANGUAGE** or equivalent

Students add to their sign language vocabulary and develop skills in conversing with the deaf.

SL 132 CONVERSATIONAL SIGN LANGUAGE 2 (2 course credits)

Prerequisite: **CONVERSATIONAL SIGN LANGUAGE 1** or equivalent

Students continue to add to their sign language vocabulary and develop skills in conversing with the deaf.

SL 141 CHURCH SIGNING 1 (2 course credits)

Prerequisite: **CONTINUING BASIC SIGN LANGUAGE** or equivalent

Students learn to interpret both Bible verses and related concepts and church vocal music by expanding their sign language vocabularies, exploring grammar and syntax of sign language systems, and applying their knowledge. The first semester focuses on vocabulary.

SL 142 CHURCH SIGNING 2 (2 course credits)

Prerequisite: **CHURCH SIGNING 1** or equivalent

Students learn to interpret both Bible verses and related concepts and church vocal music by expanding their sign language vocabularies, exploring grammar and syntax of sign language systems, and applying their knowledge. The second semester focuses on interpreting messages and songs.

¹ Students embarking on the Sign Language Certificate program before Fall 2005 must take only five of these six courses.

Elective Courses

SL 013 FINGERSPELLING (1 course credit)

Students develop greater proficiency in finger-spelling.

SL 121 CONTINUING SIGN LANGUAGE – RELIGIOUS (1 course credit)

Students are introduced to finger-spelling, word signs, concept signs, facial expressions, and other elements of sign language for the deaf as they are applied in church settings.

Biblical Greek Certificate Courses¹

BE 060 CONTINUING BIBLICAL GREEK

Prerequisite: **BIBLICAL GREEK 061 & 062** or equivalent

This course may cover a variety of topics, such as developing a better understanding of Greek and English grammar or translating a specific portion of Scripture. Since the subject matter varies each time it is offered, this course may be taken more than once.

BE 061 BIBLICAL GREEK 1

Students gain a working knowledge of the Greek alphabet, pronunciation, vocabulary, and diacritical marks. Grammar is not stressed.

BE 062 BIBLICAL GREEK 2

This course is a continuation of BE 061. Some Greek grammar will be introduced.

BE 063+ BIBLICAL GREEK 3 and above

These courses build upon BE 061 & 062. More advanced Greek grammar will be studied and translation skills will continue to be developed.

¹ Students embarking on the Biblical Greek Certificate program before Fall 2006 must take a minimum of ten course credits in Greek. Starting in Fall 2006, a minimum of twelve course credits in Greek must be taken for the certificate.

Biblical Hebrew Certificate Courses¹

BE 050 CONTINUING BIBLICAL HEBREW

Prerequisite: **BIBLICAL HEBREW 051 & 052** or equivalent

This course may cover a variety of topics, such as developing a better understanding of Hebrew and English grammar or translating a specific portion of Scripture. Since the subject matter varies each time it is offered, this course may be taken more than once.

BE 051 BIBLICAL HEBREW 1

Students gain a working knowledge of the Hebrew alphabet, pronunciation, vocabulary, and vowel pointing. Grammar is not stressed.

BE 052 BIBLICAL HEBREW 2

This course is a continuation of BE 051. Some Hebrew grammar will be introduced.

BE 053+ BIBLICAL HEBREW 3 and above

These courses build upon BE 051 & 052. Students learn additional vocabulary. Hebrew grammar will be discussed in more detail, and translation skills will be developed.

¹ Students embarking on the Biblical Hebrew Certificate program before Fall 2006 must take a minimum of ten course credits in Hebrew. Starting in Fall 2006, a minimum of twelve course credits in Hebrew must be taken for the certificate.

DOCTRINAL STATEMENT

1. We believe that the Scriptures in the Old and New Testaments are verbally inspired by God and inerrant in the original writings, and that they are the supreme and final authority in faith and life.
2. We believe in one God, eternally existing in three Persons: Father, Son, and Holy Spirit.
3. We believe that Jesus Christ was begotten of the Holy Spirit and born of the Virgin Mary and is truly God and man.
4. We believe that man was created in the image of God, and that he sinned and thereby incurred not only physical death but also spiritual death, which is separation from God.
5. We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the ground of His shed blood.
6. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us, as High Priest and Advocate.
7. We believe in “that blessed hope,” the personal, premillennial, and imminent return of our Lord and Savior Jesus Christ.
8. We believe in the bodily resurrection of the just and the unjust, the everlasting conscious blessedness of the saved, and the everlasting conscious punishment of the lost.